



Guildhall Improvement Committee

Date: WEDNESDAY, 26 JUNE 2013
Time: 1.45pm
Venue: COMMITTEE ROOM 2 - COMMITTEE ROOMS

Members: Mark Boleat (Ex-Officio Member) Deputy Catherine McGuinness (Ex-Officio Member)
Ray Catt (Ex-Officio Member) Deputy John Owen-Ward (Ex-Officio Member)
Roger Chadwick (Ex-Officio Member) Deputy Sir Michael Snyder

Enquiries: Jacqui Daniels
tel. no.: 020 7332 1480
jacqui.daniels@cityoflondon.gov.uk

Lunch will be served in Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

For Decision

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

For Decision

3. **ORDER OF THE COURT OF COMMON COUNCIL.**

Order of the Court of Common Council, 25 April 2013, appointing the Committee and approving the Committee's Terms of Reference (copy attached).

For Information
(Pages 1 - 2)

4. **ELECTION OF CHAIRMAN**

To elect a Chairman in accordance with Standing Order No. 29.

For Decision

5. **ELECTION OF DEPUTY CHAIRMAN**

To elect a Deputy Chairman in accordance with Standing Order No. 30.

For Decision

6. **MINUTES OF PREVIOUS MEETING**

To agree the public minutes and summary of the meeting held on 12 December 2012 (copy attached).

For Decision
(Pages 3 - 4)

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.**

For Decision

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.**

For Decision

9. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part1 of schedule 12A of the Local Government Act as follows:-

Item No	Exemption Paragraph
10 – 14	3

Part 2 – Non-Public Agenda

- For Decision**
10. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 12 December 2012 (copy attached).
- For Decision**
(Pages 5 - 6)
11. **ACTION TAKEN UNDER DELEGATED AUTHORITY**
Report of the Town Clerk (copy attached).
- For Decision**
(Pages 7 - 10)
12. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT RELATED WORKS BEING UNDERTAKEN BY THE CITY SURVEYOR - UPDATE**
Report of the City Surveyor (copy attached).
- For Information**
(Pages 11 - 14)
13. **PROJECT DIRECTOR'S REPORT**
A report of the Project Director – As with previous reports, items to note or for decision will be highlighted in ***bold italic*** (separately circulated).
- For Decision**
(Pages 15 - 26)
14. **MAIN CONTRACT DISPUTES STRATEGY**
Joint report of the Chamberlain and the Comptroller and City Solicitor (copy attached).
- For Decision**
(Pages 27 - 32)
15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
- For Decision**

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED**

For Decision

Agenda Item 3

GIFFORD, Mayor	RESOLVED: That the Court of Common Council holden in the Guildhall of the City of London on Thursday 25th April 2013, doth hereby appoint the following Committee until the first meeting of the Court in April, 2014.
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GUILDHALL IMPROVEMENT COMMITTEE

1. A Non-Ward Committee consisting of,
 - the Chairman and a Deputy Chairman of the Policy & Resources Committee
 - the Chairman and Deputy Chairman of the Finance Committee
 - the Chairman of the Planning & Transportation Committee or his/her representative
 - a representative of the Corporate Asset Sub-Committee
 - Alderman Simon Walsh, M.A. *
 - Sir Michael Snyder, Deputy
2. **Quorum**
The quorum consists of any three Members.
3. **Membership 2013/14**
The ex-officio Members referred to in paragraph 1 above, together with Alderman Simon Walsh MA and Deputy Sir Michael Snyder.
4. **Terms of Reference**
In respect of the project to refurbish the North Wing, West Wing, Old Library and Justice Rooms of the Guildhall Complex, to be responsible for:-
 - (i) overall direction;
 - (ii) review of progress;
 - (iii) decisions on significant option development and key policy choices.

* Simon Walsh is no longer on the Court of Common Council

Barradell

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Agenda Item 6

GUILDHALL IMPROVEMENT COMMITTEE Wednesday, 12 December 2012

Minutes of the meeting of the Guildhall Improvement Committee held in a Committee Room, 2nd Floor West Wing, Guildhall on Wednesday, 12 December 2012 at 3pm

Present

Members:

Deputy Sir Michael Snyder (Chairman)
Ray Catt (Ex-Officio Member)
Roger Chadwick (Ex-Officio Member)
Deputy John Owen-Ward (Ex-Officio Member)
Alderman Simon Walsh

Officers:

Simon Murrells	- Assistant Town Clerk
Jacqui Daniels	- Town Clerk's Department
Chris Bilisland	- Chamberlain
Kate Limna	- Chamberlain's Department
Philip Mirabelli	- Comptroller and City Solicitor's Department
Richard Litherland	- City Surveyor's Department

Also Present:

Alan Moore, Project Director	- Trench Farrow
Graham Grabski	- Northcroft
Mike Doyle	- TP Bennett
An External Legal Adviser	

1. APOLOGIES

Apologies for absence were received from Mark Boleat and Stuart Fraser.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES OF PREVIOUS MEETING

The public minutes and summary of the meeting held on 6 September 2012 were approved.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE.

There were no questions.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.

There were no items of urgent business.

6. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds

that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act:-

Item No. Paragraphs	Exemption
7 -11	3

SUMMARY OF MATTERS CONSIDERED WITH THE PUBLIC EXCLUDED

7. **NON-PUBLIC MINUTES**
The non-public minutes of the meeting held on 6 September 2012 were approved.
8. **PROGRESS OF GUILDHALL IMPROVEMENT PROJECT RELATED WORKS BEING UNDERTAKEN BY THE CITY SURVEYOR - UPDATE**
A report of the City Surveyor was considered and the recommendations in the report were agreed.
9. **PROJECT DIRECTOR'S REPORT**
A report of the Project Director was approved.
10. **MAIN CONTRACT DISPUTES STRATEGY**
A joint report of the Chamberlain and the Comptroller and City Solicitor was approved.
11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.
12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILE THE PUBLIC ARE EXCLUDED**
There were no urgent items.

The meeting ended at 3.35pm

CHAIRMAN

Contact Officer:

Jacqui Daniels
tel. no.: 020 7332 1480
jacqui.daniels@cityoflondon.gov.uk

Agenda Item 10

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Agenda Item 11

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Agenda Item 12

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Agenda Item 14

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